

Procurement # _____
 Package with # _____
 Final Package # _____



Annual Dinner
 & Auction
 March 27th, 2010

Catalog # _____

Auction Donation Form

220 SW 160th Street, Burien, WA 98166 Tel. (206) 242-5100 Fax (206) 242-5112 Email auction@threetree.org

Please return FORM by Monday, February 15th 2010 for inclusion in catalog (Actual items/certificates to school no later than Friday, March 12th 2010)

Donor Name/Company		Donation (describe in brief)
Donor Name As You Would Like it Listed in Catalog		Contact Name & Phone for Arrangements or Follow Up
Address		Name of Individual for Thank you letter if Different than Donor
Email		Contact Preference: <input type="checkbox"/> Email <input type="checkbox"/> Mail
Phone	Fax	Donor Stated Retail Value:

Describe Donation In Detail. This description will be used for the catalog. *Please be complete. (i.e. color, quantity, size, number of people, etc.)*

Restrictions: *Please state any limitations or special restrictions.*

This is a Tangible Item to be Displayed at Auction:

(Donor: Please include any appropriate display materials)

- Item accompanies donor form
- I will deliver to TTM **before March 12, 2010**
- Please pick up my donation the **week of March 12, 2010**

Sign my business up for an ad in your catalog:

(Donor: Please include any appropriate display materials)

- Business Card \$25 (3 ½" w by 2 " h)
- ½ page ad for \$50 (5 ½" w by 3 ¾ " h)
- Full page ad for \$100 (5 ½" w by 7 ½" h)

This is an Intangible Item:

(Donor: Please include any appropriate display materials)

- Certificate accompanies donor form
- I will provide certificate **before March 12, 2010**
- TTM has my permission to create a certificate

Auction Invitation Requested:

- Yes No

Please accept this cash donation:

- My Check is enclosed

**Form deadline for entry
 into the auction catalog:
 February 15th, 2010**

**Items/Certificates due
 March 12th, 2010**

Signature of Donor _____

Signature of TTM _____

Your donation is tax deductible in 2010, our Tax ID is 02-0668449—Thank You!

Donor, please retain PINK copy for your records.